

Memorial Town Hall, 1 Library Street, Georgetown, MA 01833
Ph. (978) 352-5755 * Fax (978) 352-5727
BOARD OF SELECTMEN MEETING MINUTES
Memorial Town Hall
Second Floor Meeting Room
6/20/08
7:30 AM

Selectmen Present: Matthew Vincent, Chairman; Philip Trapani; Evan O'Reilly, Clerk

Others Present: Stephen Delaney, Town Administrator

Absent:

Call to Order

Mr. Vincent called the meeting to order at 7:30AM.

The focus of the meeting was upon the general goals of the Board of Selectmen and the town administrator.

The Selectmen reviewed the draft goals that Mr. Vincent had formulated and reviewed the memo from Mr. Delaney dated June 19th that summarized the various goals and projects that he is working on:

Summary of discussion points:

Mr. Vincent suggested that the GASB 45 report be presented at a meeting of the Board of Selectmen.

On the topic of budget preparation, the Selectmen noted that they would like to see a schedule that would allow them to meet with their direct reports before the budgets are transmitted to the FinCom.

Spoke of the need for the development of the Capital Plan. This is to be worked on and prepped for the fall town meeting through the CIP committee.

On the topic of health insurance, the Selectmen requested that the consultant present her finding and recommendations to the Selectmen at the appropriate time of renewal. (This would be late winter)

Mr. O'Reilly will be working to develop a technology plan. Mr. Trapani suggested that Mr. O'Reilly reach out to the various boards and committees to see if they would designate a liaison to work on that effort.

In discussing the possible review of DPW related functions, Mr. Delaney agreed to draft a possible scope of services which could service as the guide for a consultant to undertake the review of the operations within the various department s in Georgetown.

Mr. Delaney will prepare a plan/proposal related to the possible re-structuring of the finance operations, in an effort to strengthen the operations of the finance department.

Mr. Delaney to meet with the COA director to begin the process of developing a possible long term plan for the development of a senior center.

Mr. Trapani indicated that he would like to see an effort to review/update the strategic plan for the town.

Mr. Trapani also wanted to examine the connection of the Board of Selectmen to the recently adopted Master Plan. How can we connect and utilize the plan on behalf of the town?

Based upon the discussions here today, Mr. Vincent will update the written goals and distribute to the Selectmen for discussion at a future meeting.

Minutes by
Stephen Delaney
Town Administrator

Minutes approved June 30, 2008.